



Wallbridge Mining Limited is a Canadian company conducting advanced exploration work at the Fénélon project located approximately 215 km north of Amos. Wallbridge wants to accelerate drilling in the short term and plans to start production in 2021. Do you want to join a growing team, eager to do things right and this is an exceptional environment, our organization presents competitive opportunities for you.

Project Coordinator Schedule 4/3 on site Fenelon Project

The Project Coordinator will report directly to the project manager, he/she will be accountable for contractor coordination/supervision on surface and underground along with safe efficient coordination of activities to support the execution of the Fenelon Project requirements. Contribute to organizational and process improvement by working with operational and mine technical services teams to identify areas of potential improvement, facilitating innovative problem solving, and providing technical expertise in the development of practical solutions.

The Coordinator's primary task will be to ensure safe, efficient collaboration and coordination of the project field activities and ensure they are as per expectations, schedules and report all deviations or take steps required to rectify deviation from expected performance standards.

Principales fonctions:

- Contribute to the provision of a safe and healthy workplace by ensuring all technical/operational plans, procedures and processes incorporate best practices.
- Ensure all work is undertaken in accordance with relevant SH&E requirements at all times.
- Assist in the identification of hazards that may present a Safety, Environmental, or Production problem and the formulation of actions to control such situations.
- To contribute to business improvements through contributing to short-term and long-term planning, productivity initiatives and engineering solutions.
- Working with site personnel to provide design and solutions that meet priorities.
- Ensure projects are managed within the agreed contracts, budget, delivered on time and to specification and to seek opportunities for cost reduction and productivity improvement.
- Actively contribute to and support interdependency and continuous improvement within the company and contractors across the site.



- Participate in mining studies to define proper mining methods, system and infrastructure design, equipment selection, mine site facilities, and capital and operating costs
- Participate in implementing and/or coordinating construction projects related to improvement of existing facilities and mining processes
- Contribute to the assessment of contractors, manpower, capital and equipment requirements to meet project and/or mine operations objectives as required
- Set up processes to monitor project scope, schedule and cost. Recommend courses of action designed to maintain each as needed
- Coordinate and review detailed designs for equipment and infrastructure and provide technical input as required
- Monitor the underground activities to coordinate and prioritize the planning goals.
- Merge short-term plans into long-term plans to avoid bottlenecks.
- Ensure that underground designs are effectively implemented in the field.

Qualifications:

- Mining Technician/Technologist combined with 10-15 years of experience in coordination and field management
- or Mining Engineer combined with a minimum of 5 years of relevant experience in coordination and field management;
- Experience in the mining industry; (hard rock mine);

Interested applicants can submit their application file including:

- Curriculum vitae and Letter of motivation;
- Diploma